

Chairman Manna called the meeting to order at 7:01 p.m.

Commissioners Present: Burton, Cragin, Descheneaux, Goosman, Jossick, Manna and Nezvesky

Marshal's Present: Clark, Frampton, Halstead and Ober

Chairman's Comments

- Chairman Manna thanked the Sandy Hook fire department for hosting the tanker class which was very beneficial.
- Manna recognized and thanked Mike Burton for his 8 years of service as a Fire Commissioner and for his various work on many committees, in particular the Budget Committee.
- Fire Commissioner, Cragin, also thanked Burton for his many years of service. Especially his work with the Budget Committee and the processes he created for maintaining the financial records for the Board of Fire Commissioners and fire departments.
- Burton will continue as purchasing agent.

Minutes

MOTION: Burton moved that the minutes of April 28, 2014, be accepted as corrected.

Attendance correction for the meeting of April 28th: Ober not in attendance, Frampton and Clark in attendance.

Seconded: Goosman

Yays: Burton, Cragin, Goosman, Jossick and Manna

Nay: Nezvesky

Abstention due to absence: Descheneaux

Motion passed

Correspondence to the BOFC

<u>Date</u>	<u>From/To</u>	<u>Subject</u>
5/19/14	Ciaccia/BOFC	Complaint for attachments not being included in the minutes
5/17/14	Corbo/Manna and Burton	Use of NH&L unspent training funds for purchase of "multi-force" forcible entry prop by Firehouse Innovations for training purposes

Correspondence from the BOFC

None

Public Participation

None

Marshal's Report for the Month of April 2014

- Halstead reported there were 99 calls, 393 hours worked, and 544 incidents.
- Total Permits \$320.00
- Met with DEEP – mercury incident at FFH
- Frampton – handled Knox box keys
- Ober – assisted Frampton on inspections at Ethan Allen and Curtis Packaging
- Two suppression tanks have been repaired Marlin Road and Chestnut Hill.

Combined Chiefs

No report

Budget

No report

Truck

Jossick reported:

- Dodgingtown Command Vehicle is in service and will be called #226.
- Annual fluid service at the Town Highway Department is underway.
- Engine #331 out of service and being repaired for an unknown mechanical issue. Towed to Gowans and Knight.
- Three members of the BOFC completed the State Tanker Endorsement Class and Practical this weekend (Burton, Manna and Jossick).

Policy and Procedures – no report

Newtown Sandy Hook Community Foundation

No report

Hydrant

No report

Purchasing

Please see attached report from Burton.

Burton will meet with Descheneaux to discuss and determine account transfers.

- In regards to any residual training funds – Burton recalls that in past years all capital requests were denied where training funds were requested for purchasing capital items.
- This Item will be tabled until next month – will investigate Newtown Hook and Ladder's request and Dodgingtown's request for using unused training funds for capital item purchases.

NUSAR

No report

Old Business

Comments on Regionalization of Dispatch:

- Manna still waiting on getting dates to visit the facility.
- Goosman concerned that Maureen Will has a vested interest in the regional dispatch facility as she sits on their Board of Directors.
- Halstead contacted Beacon Falls, Oxford, Seymour and Woodbury. Basically all towns have been satisfied with the service provided and that issues are taken care of immediately.
- Halstead stated that Seymour, Oxford and Beacon Falls use same procedure for ease of dispatching, i.e., maydays, hydrant locations, etc.
- Halstead still waiting to hear back from Middlebury.
- Cragin would like to get the opinion of town officials to see where they stand on regionalization. Do they know of a time line the BOFC is not aware of. Cragin would like to hear from the fire chiefs in town as well.
- Chief Corbo asked why we would want to regionalize. Newtown should be looked at as a hub for some of the smaller towns. This would keep it more manageable. Goosman stated it could be to our advantage monetarily.
- Ober stated that Northeast is not Waterbury's rollover for 911 as they indicated.
- Per Ober, all the equipment and switch gear is owned and maintained by the state. The state looking to enhance 911 emergency capabilities potentially integrating social media into the 911 system.

New Business

Training Requests

MOTION: Nezvesky moved to accept Botsford Fire and Rescue's request in the amount of \$179.00 for Hazmat Ops Study Guides.

Seconded: Goosman

Motion passed unanimously

MOTION: Jossick moved to accept Hawleyville's training request in the amount of \$153.07 for the following books:

- Street Smart Cylinder Emergencies
- CT Fire Academy Bookstore
- Safety Officer
- Ex Prep Safety Off

Seconded: Goosman

Motion passed unanimously

There being no further business the meeting adjourned at 7:56 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive style with a large, sweeping initial "T".

Terry Hennessey
Secretary, BOFC

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

May 2014

For month of April:

- 33 Hours worked
- 64 Emails were received
- 18 Emails were sent
- 27 Purchase Orders were issued
- 100 + Phone calls/texts from departments & vendors

I Met with Bob Tait regarding transfers. Transfers that can be made before the end of May can be done at the First Selectman's level. After that they will need to go to the Council

We have a couple of immediate transfer issues. The utilities accounts will need at least \$10k to finish the year and the truck repair account will need at least 5k to finish.

Annual Hurst tool services are complete. An issue came up with one of Botsford's Simo units which will cost \$1330 to repair. There will be no money left in that account after the service bill is paid

Expenditures have been made in our reappropriation account for Dodgingtown's Command Vehicle light package

The generator installation is proceeding at Sandy Hook's Substation. Waiting on a new propane system which will have to be paid for by the fire company

Training balances as of right now:

Hook & Ladder- \$ 7,429

Sandy Hook- \$ 347

Botsford- \$ 2,615

Hawleyville- \$ 1,072

Dodgingtown- \$ 7,135

Insurance Balances as of right now:

Hook & Ladder- \$12,000

Sandy Hook- \$ 4,983

Botsford- \$ - 518

Hawleyville- \$ 6,000

Dodgingtown- 0